



**Policy, Finance &  
Development  
Committee**

**Tuesday 27<sup>th</sup>  
October 2015**

**Matter for  
Information and  
Decision**

Title: **Advisory Services in the Borough – Short Term Interim Arrangements**

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## **1. Introduction**

This report recommends that a temporary process is put in place in order to provide for the short term needs of the residents of the Borough in relation to advisory services prior to a longer term contract being commissioned.

## **2. Recommendations**

That delegated authority should be given to the Chief Executive in consultation with the Chair of Policy, Finance and Development Committee and the Leader of the Council in order to put in place short term interim arrangements in relation to advisory services in the Borough.

## **3. Information**

At the last meeting of the Policy, Finance and Development Committee in July 2015, Members resolved to allow the existing advisory contract with the Citizens Advice Bureau to lapse at the end of its contract period on 31st July 2015.

A number of advice services are presently available and provided in the Borough through various organisations, some of which have a direct relationship with the Council.

The Council is presently going through a process in order to identify what long term advice services are required within the Borough and it will then procure those services.

In order to ensure that there are adequate advisory services available to residents in the Borough during the short term interim period, it is proposed that delegated power should be given to the Chair of the Committee and Leader of the Council to ensure that this is the case.

An annual budget has been established for some years to provide this service so the outstanding unspent balance from 2015/16 can be utilised if necessary to fund any short term interim requirements.

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Background Papers:            Report to the Policy, Finance and Development  
Committee on 21 July 2015 – Advisory Services in the  
Borough

<b>Implications</b>	
Financial (PL)	CR5 Effective utilisation of resources/assets. In delivering services.
Risk (APM)	CR4 Reputation.
Equalities (AC)	An Equality Impact assessment will be necessary and conducted when officers are available.
Legal (AC)	No significant implications